



PowerTime

BOSTON

2026 Membership Manual



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1.0 Introduction

The PowerTime concept is an intelligent fractional boating program that allows you, the PowerTime Member, the pleasure of enjoying a late model cruising class boat without all of the hassles, headaches, and expenses that are usually associated with boat ownership.

As a Member of PowerTime, you have access to a late model well-appointed beautiful powerboat – almost exactly as if you owned it. Perhaps you'd like to go for a relaxing evening cruise after work to unwind or maybe you'd like to take your family or friends out for a day in the sun on a weekend day. PowerTime uses a web-based, real-time scheduling system called the PowerTime Scheduler to easily and conveniently plan your boating times. The PowerTime Scheduler shows boat availability (bookings) for each month and you choose which dates are convenient for you and your busy schedule. The PowerTime Scheduler updates as each booking is filled. Thus, as a Member, you are able to check the schedule at any hour of the day

PowerTime fractional membership is the answer to the high cost and occasionally unexpected expenses of boat ownership. The membership fee (paid annually) covers all the normal expenses of boating; usage fees, slip fees, insurance, maintenance, cleaning, and management. Traditional ownership has its benefits; however, if you have done any research in anticipation of sole ownership of a new boat of this size, you know that you would pay each month boat mortgage, slip fees, and regular maintenance. Plus, with your busy schedule, you probably also realize that you will be using your new boat only a limited number of times per month. The PowerTime program will bring you as close as possible to the feel of sole ownership but will significantly reduce the monthly expenses for you.

As a PowerTime member, you will be able to take friends, family, or clients boating on a beautiful day, an evening, a weekend, or even a full week and take pride in the boat. You also have the satisfaction of knowing that you aren't paying the full price for such a luxury. You'll feel good about the money you will be saving on boat payments, maintenance, insurance, off-season storage, and slip fees.

Additionally, most PowerTime locations are certified boating training centers. Whether you are an experienced boater or completely green, we can help you achieve your boating goals. We can even teach you the skills needed to take boating vacations across the globe, from the Virgin Islands to the Mediterranean.

2.0 Starting your PowerTime Membership

You've just decided to become a PowerTime Member, congrats! To start your membership, here are the steps you'll need to begin:

- (1) Work with your local Base Owner to decide which boat, location, and membership level is right for you
- (2) Sign the PowerTime Member Agreement.
- (3) Pay a one-time training fee, which covers your orientation. Some locations also require a security/damage deposit.
- (4) Set up your method of payment for your membership fee.
- (5) Complete your orientation with one of PowerTime's USCG-certified captains.
- (6) PowerTime will set up your profile on the scheduling system. This will generate an auto-email with log-in information. If you don't see this email, check your spam filter.
- (7) Log onto my.sailtime.com and start booking time!

3.0 Pride in Ownership

Unlike other boat clubs or rentals, PowerTime Members use the same boat every time, not just any rental boat that may be available on any given day. Consequently, you'll have a similar pride of ownership as though you actually held the title of the boat. You'll want to take care of your boat, so it's in good condition when you return next time. By Members taking pride in ownership during and after each booking, the boat stays pristine.

PowerTime arranges for weekly cleaning and maintenance, but Members are expected to properly clean the boat, remove personal items, and report problems or maintenance issues promptly after each booking. Basically, it's the **Golden Rule** applied to boating: *Treat the boat the way you'd want your own boat treated, and leave the boat in a condition that you'd want to find it in.* PowerTime's application process ensures that each Member signs and acknowledges their commitment to cleanliness and care of their boat. Your PowerTime Base takes this commitment seriously. For every Member's safety and enjoyment, Membership privileges can and will be revoked without refund if this commitment is broken.

4.0 Expectations

PowerTime strives for operational excellence and so systems like Embark Mobile have been implemented to ensure as best as possible that the boat is left in near perfect condition. However, since PowerTime relies on you the Member to clean the boat including hosing it down after each use there will be times when the previous Member has accidentally neglected to do something. Perhaps it was late when they left the dock and did not see a stain from a spill etc. Please realize that you will probably do the same thing one day. This does not happen very often, our experience has been that all Members are very responsible and integrity-based.

In short, we expect you to work with the other Members and be a part of the team by leaving the boat in a condition that you would want to find it. Go through the check-on/off process accurately each time and report any damage you created or noticed. By doing this, we can keep Membership fees lower because we're not paying a crew to clean and inspect the boat after every outing like a traditional charter company. Doing so would increase our operational costs, and therefore prices, dramatically. Please do your part by leaving the boat in "perfect" condition every time. In return, you can expect PowerTime to do its absolute best to give you

a great shared experience.

5.0 Membership Types

There are three membership levels you can choose from. Classic, Premier, and Lite. Each boat may have a combination of all three membership types aboard.

A **Classic Membership** provides a member seven (7) guaranteed reservations (booking times) per month. Members can book their boat times as 7 individual outings or consecutively for up to 3.5 full days out on the water. Classic Members are eligible for complimentary standby reservations which allows them to reserve their boat at no additional cost when booked less than 36 hours before departure. A Classic Membership provides the perfect blend of weekend and weekday usage and is ideal for the boater who lives within a 3 hours' drive to the harbor.

A **Premier Membership** provides a member fourteen (14) guaranteed reservations (bookings) per month. Members can book their bookings as 14 individual outings or consecutively for up to a full week (7 days) out on the water. Premier members are eligible for complimentary standby reservations which allows them to reserve their boat at no additional cost when booked less than 36 hours before departure. A Premier Membership guarantees a full weekend every month and is ideal for the boater who may not live close to the harbor and would like a longer stay on their boat.

A **Lite Membership** provides a member with three (3) guaranteed reservations (bookings) per month. Members can book their bookings as 3 individual outings or consecutively for up to 1.5 full days out on the water. Lite Members are not eligible for complimentary standby reservations but may be able to purchase additional bookings via 'PowerTime Plus'. A lite membership guarantees one weekend booking every month and is ideal for the boater who prefers to day-booking with an occasional overnight outing.

5.1 Rules of Membership

Each PowerTime Member will be required to abide by rules, listed in the PowerTime Membership Agreement, and the rules of the marina which are all devised to ensure constant enjoyment for you and your guests. However, these rules do not negate good judgment, integrity, sound reasoning, and respect for the vessel and for other PowerTime Members. PowerTime reserves the right to amend the rules from time to time, as necessary.

6.0 Scheduling

A. Basics of the PowerTime Scheduler

The PowerTime Scheduler is a real-time, internet-based scheduling tool for use by PowerTime Members to quickly and easily handle monthly scheduling of bookings. It works as follows:

1. **Daily bookings:** bookings are broken down into morning and evening time periods, as follows:
A.M. booking = 10:30 a.m. through 6:00 p.m.

- a. The boat is to be returned to the dock and all clean-up is to be completed by the Member by 6:00 p.m.

P.M. booking = 6:00 p.m. through 10:30 a.m.

- a. The boat is to be returned to the dock and all clean-up is to be completed by the Member by 10:30 a.m.

2. **Classification of Days:** The week is broken into 2 categories, with 2 sub-categories:















Peak Times

- o Weekend Day (PowerTime Scheduler term: WEAM) = Saturday A.M., Sunday A.M. and Public Holidays*
- o Weekend Evening (PowerTime Scheduler term: WEPM) = Friday P.M., Saturday P.M. and the evening before Public Holidays *

*Public Holidays recognized in the USA are Martin Luther King Day, Presidents' Day, Labor Day, Memorial Day, July 4th, Thanksgiving, Black Friday, Christmas Eve, Christmas Day, NYE, and New Year's Day.

Non-Peak Times

- o Sunday through Thursday evening slots (PowerTime Scheduler term: WEV)
- o Monday through Friday Day Slots (PowerTime Scheduler term: WDAY)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
5	6	7	8	9	10	11
 10:30am-6pm Non-Peak sail time	 10:30am-6pm Non-Peak sail time	 10:30am-6pm Non-Peak sail time	 10:30am-6pm Non-Peak sail time	 10:30am-6pm Non-Peak sail time	 10:30am-6pm Peak sail time	 10:30am-6pm Peak sail time
 Non-Peak sail time 6pm-10:30am	 Non-Peak sail time 6pm-10:30am	 Non-Peak sail time 6pm-10:30am	 Non-Peak sail time 6pm-10:30am	 Peak sail time 6pm-10:30am	 Peak sail time 6pm-10:30am	 Non-Peak sail time 6pm-10:30am

B. Member Scheduling Responsibilities

- **Reservation:** You are responsible for reserving own your bookings. PowerTime does not take responsibility if you neglect to do so or wait until the last minute to schedule time. The possibility exists that you could miss out on the number of allocated bookings if you leave scheduling until after the month has started. For example, if everyone left scheduling until the middle of the month then there are obviously not enough bookings for everyone.
- **Confirmation:** When you first make a reservation, a temporary hold is put on the date reserved. The Scheduler will release that scheduled time if you do not confirm the reservation between 72 hours and 24 hours before the intended use of the boat. If you do not confirm your booking by 24 hours before the booking, your reservation will be canceled. As a courtesy, the PowerTime Scheduler will send an e-mail reminder to confirm or cancel a booking. However, in case you do not see the email reminder, PowerTime recommends having your own reminders.

Example 1: You have scheduled the boat for Friday evening. You should then log in and confirm your slot between Tuesday at 6:00 pm. and Thursday at 6:00 p.m.

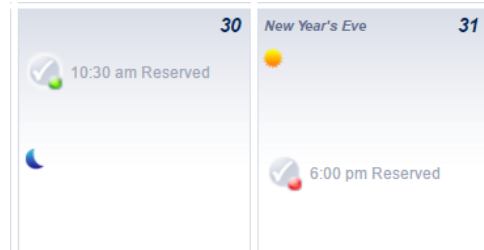
Example 2: You have scheduled the boat for Friday morning. You should then log in and confirm your slot between Tuesday at 10:30 a.m. and Thursday at 10:30 a.m.

Please note that the PowerTime Scheduler is designed to give Members more opportunities to use the boat. It is expected that most Members will not use the boat every single time they schedule it or have the opportunity to do so. Therefore this method of confirming use the day before will allow Members to use it on an impromptu basis many times during the month.

C. Scheduler Features

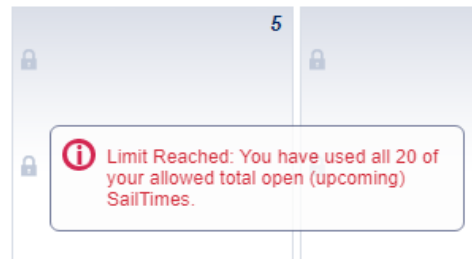
1. Reservation Status: The PowerTime Scheduler will show the current status of each reservation, including a small icon.

- a. **Unreserved:** Sun or moon icon. An unreserved time that you can schedule.
- b. **On hold:** A checkmark with a red dot. This time is reserved by a member but has not been confirmed yet.
- c. **Confirmed:** A checkmark with a green dot. A reserved time that has been confirmed by the member.
- d. **Locked:** A grey padlock. Unreserved times may appear blocked out to you with a padlock on the time. This is because you have hit one of the limits to your membership usage.



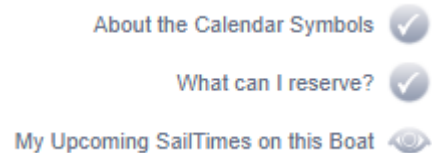
2. Scheduling Time:

- a. If the Status is “unreserved” you can place an immediate confirmed reservation within 36 or 24 hours of the booking. If the booking is greater than 36 or 24 hours away you can use one of your unused allotted bookings. If you don’t have an allotted booking available you can cancel a reservation and now place a new reservation on that booking or you can use an unused booking from the previous month or borrow one from the following month. The Scheduler will let you know if you are borrowing from the next month. Be aware that if you borrow a booking you are using next month’s allocation.
- b. **Example 1:** It’s Monday morning and you decide you’d like to go out on Friday night. You have the time available in your monthly allocation, and Friday night is open. You reserve the boat. Tuesday evening after 6 pm you receive a confirmation reminder, and you confirm the time. You are now scheduled and confirmed to take the boat out on Friday evening.
- c. **Example 2:** It’s Monday morning and you decide you’d like to go out on Friday night but you notice that someone has already reserved that evening previously. So Wednesday evening you log on and notice that it has not yet been confirmed. You log on again at 6:00 p.m. on Thursday (the confirmation deadline) and notice that the slot is now open because either the previous Member canceled. You place an immediate reservation on the boat. You are now scheduled and confirmed to take the boat out on Friday evening.



3. Help Understanding the Calendar:

- a. At the top right corner of the screen on the calendar tab, there are three links that can help you understand your membership. “About the Calendar Symbols”, “What can I reserve?” and “My Upcoming Times on this Boat”. These links will open up new windows with great info on your membership type. It’s the first place to check when you have a question about scheduling time.



4. Time swapping:
 - a. If you'd like to trade times with another member, contact that member directly to set up the trade by looking up their email address in the "People" tab in the PowerTime Scheduler. Members are not required to swap times when asked.
5. Back-to-back bookings.
 - a. You can request back-to-back booking for as many bookings you have available to use. In this manner, you can possibly schedule up to a whole week.
6. Courtesy to other Members
 - a. Members are requested to provide feedback on time swaps to the requestor even if the answer is no rather than to do nothing. If you know you are not going to use a booking please cancel it rather than waiting for the system to auto-cancel it.
7. Scheduler Downtime and/or Crashes
 - a. In the case of a software crash or downtime, the Member who can document the first attempt to schedule a particular booking will have precedence over the requested booking. This will be arbitrated by the Local PowerTime Area Manager.

D. Scheduling Rules.

These scheduling rules are put in place for the sole reason of evenly and fairly sharing the boat for maximum usage by all the Members and preventing Members from dominating the schedule unfairly. Please keep in mind that PowerTime gains nothing by preventing access to the boat, the rules are designed to maximize usage. PowerTime reserves the right to change the rules in order to give better access to the boat by the Member.

E. PowerTime Scheduler: Bi-Monthly Scheduling Rule Set

Important General Note: The following set of Scheduling rules was designed to maximize all Member's ability to access their boat and provide an incredible amount of flexibility while considering the equitable, shared interaction of all Members of the boat with 4 weeks in a month and 8 weeks in two months.

New Members: Members tend to book about 4-5 bookings per month and they book these about 4-6 weeks out in advance. However we've noticed that new Members, being excited, tend to book every single booking they can, for as far in the future as they can, then they cancel the times as they get closer. We call it "The Gold Rush". Usually, this behavior stops when they see for themselves that there really is plenty of bookings available. The effect of The Gold Rush causes some false jamming of the schedule at the launch of a new boat or when multiple Members join at one time.

Local Rules: Some individual PowerTime locations may institute scheduling rules or restrictions that are unique to their situation. For example, many seasonal bases restrict or prohibit month-to-month borrowing.

Specialty Membership Types: In addition to Classic and Lite Membership, PowerTime has the ability to offer other unique packages, including Weekender and Weekday-Only Membership.

Rule 1: All Members can schedule up to one year in advance.

Rule 2: Classic Members are allocated, one (1) weekend day (WEAM) booking, one (1) weekend evening (WEPM) booking, two (2) weekday evening (WEV) bookings and three (3) week day (WDAY) bookings per month.

Lite Members are allocated, one (1) weekend day (WEAM) booking OR one (1) weekend evening (WEPM) booking, and two (2) weekday evening (WEV) bookings OR two (2) weekend day (WDAY) bookings OR one of each.

Rule 3: Classic Members can get extra bookings every month at no cost if they schedule these times within 36 hours of the starting time of the booking. Lite Members may purchase additional booking within 24 hours of the start of that time.

Type of booking	WDAY	WEV	WEAM	WEPM
Classic Max Number of Scheduled bookings in a Month	5	5	2	2
Lite Max Number of Scheduled bookings in a Month	2+\$	2+\$	1+\$	1+\$

Rule 4: Members must confirm their booking in a window between 72 hours and 24 hours before the booking. For back-to-back bookings, individual bookings or an entire block may be confirmed inside the 72-hour period of the first booking. If Members do not confirm, the booking will be canceled at the 24-hour mark and another Member may book the slot using Rule 3 above. If the Member rebooks the same slot within 24 hours after canceling or letting it expire, then the usage of this slot will count against their allotted number of guaranteed slots that month as normal.

Rule 5: Classic Members can have twelve (12) Non-peak bookings scheduled in the future at any one time. Lite Members can have eight (8) Non-peak bookings scheduled.

Rule 6: Classic Members can have eight (8) Peak bookings scheduled in the future at any one time. Lite Members can have four (4) Peak bookings scheduled.

Rule 7: Members can only have reserved one holiday at any one time. A holiday is defined as the day of the holiday and/or the night before.

Rule 8: For 4 or more back-to-back bookings the Member may be required to refuel and pump out the boat themselves as determined by local base requirements and must allow enough time when returning to the dock for this to occur before the next booking begins.

Rule 9: For 8 or more back-to-back bookings reserved the Member may be responsible to pay for a detailed cleaning of the boat. This will be charged at each individual PowerTime Base rate and the Member must return back to the dock 2 hours before the end of the last booking to allow for the detail cleaning.

7.0 Staff Use of PowerTime Boats

Your local PowerTime crew will schedule one booking every week to give your boat a thorough cleaning & inspection and perform necessary maintenance. These times will not be available for member bookings, and as such will be done at non-peak times to minimize impact on Members. In addition, PowerTime staff may reserve various bookings for training and introducing new Members.

These staff uses will not impede the number of allotted bookings each Member has. The PowerTime Scheduling calendar is built with additional time for maintenance. A boat with full membership would have 8 Classic Members, each with 7 bookings/month for a total of 56 bookings monthly. Every month has a total of 60 or 62 bookings, so 4 or 6 extra bookings are available every month.

8.0 Water Conditions and Access to the boat

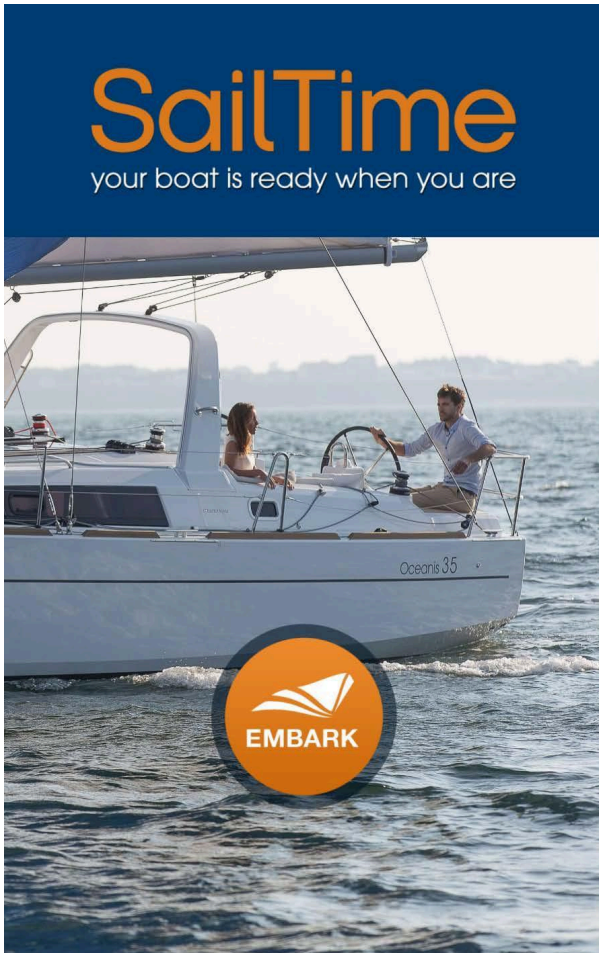
PowerTime is not responsible for the conditions of the local waterways. PowerTime will do all that is reasonably possible to give maximum access to the boat at all times. However, there may be times when access is denied for safety reasons due to environmental disaster, elevated or lowered water levels, dangerous sea conditions, or other local conditions outside the control of PowerTime. PowerTime will not refund monthly Membership fees in this case. Please keep in mind that if the boat was owned by you the same case would apply.

9.0 Safety Check List

Members are required to perform a pre-booking checklist before leaving the dock. The list will vary according to local conditions and boat specifics, but every list will include items like:

1. Instruct guests on the location of life jackets and what to do if the skipper falls overboard.
2. Safety orientation for guests.
3. Safely disconnect shore power.
4. Warm engines prior to departure.
5. Instruct guests on proper head usage. It must be emphasized that no objects other than toilet paper and human waste can be flushed.
6. Instruments and chartplotter turned on.
7. Weather forecast is favorable to safe boating.
8. Sufficient fuel for the day's use.
9. Check and record engine hours and fuel consumption logs.

10.0 Check-on (boarding)/Check-off (leaving)



All Members are required to thoroughly complete a check-in upon boarding the boat and a check-out prior to leaving the boat. This is done using the proprietary PowerTime Embark Mobile. Embark Mobile is accessed via any smartphone. If Embark is not functioning you should contact your local base manager directly via email/call/text to let them know the condition of the boat and report any maintenance issues. A full description of how to download and use Embark is available on the scheduling system.

To properly manage and report the condition of the vessel it is imperative that all Members thoroughly follow the check-in/check-out procedure. This is important for 4 main reasons:

1. To ensure that the boat is left in the correct condition. If not then appropriate emails are sent to the previous Member indicating the discrepancy.
2. To alert the next user of the boat's condition.
3. To alert PowerTime staff in a timely manner if the boat needs maintenance, fuel, pump-out, etc., or serious problems.
4. To minimize any liability regarding broken or

missing items from the inventory to each Member.

In the event a maintenance item is reported upon check-in and a previous Member has not reported the maintenance item as a result of their usage, then PowerTime will charge the Member who previously (adjacent earlier slot) used the vessel for the replacement/repair fees. By properly reporting any problem each Member can be sure that any loss or breakage will have been caused by their usage, and thus will have responsibility.

Failure to report significant damage that occurs during your membership use can lead to termination of membership.

Most maintenance items are not costly, and PowerTime will not nickel and dime maintenance costs; members are only charged for significant damage, and only charged an appropriate cost. We obviously do not want to charge for things that are caused by acts of nature or random chance, which happens often, but we only ask that all Members hold up their end of the bargain and properly take responsibility for the care of their membership boat.

11.0 Fuel Charges and Engine Hours

Members are responsible for the fuel they burn while onboard. Members shall refuel the boat during their use. There is an additional per-gallon surcharge for PowerTime to refuel the boat. Receipts for fuel purchase must be presented to PowerTime.

Some PowerTime boats may also have an engine usage fee which is billed as a fuel surcharge or as an additional fee for engine hours and/or generator hours, as applicable. These, and any other, charges will be outlined to you before starting your membership.

Monthly Fuel and Engine Invoicing

Fuel consumption is measured using a fuel flow monitor and recorded in an onboard logbook as well as the Embark system. By keeping a paper log, it is easy to spot inaccuracies from one member's use to the next. If there are disagreements on fuel consumption or engine hours, it is easy to go through the logbook and find where the confusion may have come from.

At the end of every month, PowerTime tallies up the total fuel consumption and engine hours and charges the appropriate amount to the credit card the member keeps on file.

- **Example:** A member burns 75 gallons of fuel in a month. PowerTime base manager reviews the fuel log at the end of the month and will charge \$75 to that member. This amount is contributed to the engine's extensive maintenance and upkeep costs.

12.0 Late Boat Return Fees

If a Member returns a boat late, it could seriously inconvenience the next Member scheduled to use the boat. Therefore, a late charge of \$100 plus \$50.00 per each ½ hour past designated return time may be applied. If the amount is not paid then 1.25 times the amount will be deducted from the member's card on file. Accordingly, the subsequently scheduled and inconvenienced Member will receive \$50.00 per each ½ hour that the boat is late up to \$300. Of course, exceptions will occur for major boat failure as determined by PowerTime staff. Repeated incidences of late boat return may result in membership termination.

13.0 Safe Boating Guidelines

1. **Shallow Water:** Low water points are very hazardous. Only some of the low water points are actually marked on charts. If operating in shallow water, keep a look-out at the front of the boat for rocks or other dangers, and maintain a slow speed.
2. **High Wind and Waves:** Extreme waves heights and wind are a huge danger when boating. High winds can cause loss of control in the marina, leading to crashes and boat damage. High waves can damage or endanger the boat and the people onboard. Always check your local marine forecast and assess your personal comfort level, experience and abilities before heading out.

3. **Personal Flotation Devices:** PowerTime will keep a reasonable amount of adult life preservers on board every boat. By law, all children under 12 years of age or under 90lb must wear a properly fitted life preserver. Not all life vests will fit all children. Before boating, make sure that a properly sized life preserver is available for every child. There must be enough correctly sized life preservers on board for every boater. It is your responsibility to check before you take the boat out. Fines vary from state to state, but can be up to \$250.00 per person. The Member is responsible for all fines.
4. **Night Boating:** Night boating can be enjoyable, however, always exercise common sense and extreme caution when boating at night. PowerTime requires all Members to become familiar with the local boating area (if not already familiar) in order to avoid low water depth spots and maneuver around coves and islands. Obey buoy markers and night signals and ensure the appropriate lights are always on at night. When anchored, the anchor light must be left on. Some PowerTime locations will limit or prohibit night boating due to local hazardous conditions or may require you to be "night qualified". Check with your PowerTime Base.
5. **Anchoring:** Anchoring is difficult in places where there is a steep slope to the bottom. It is your responsibility to learn various anchoring techniques for the safety of the boat and crew. Get up often during the night to check the position of the boat. Let out anchor line 5 to 7 times the depth of the water.
6. **Responsibility of Member:** PowerTime does not inspect the boat between each Member's usages. It is the Member's responsibility to determine the operational capability and safety of the boat each time the boat is taken out. At all times the Member is subject to operating the vessel using generally accepted "good seamanship" knowledge. Costs arising from operating the vessel outside good seamanship will be borne by the Member. Any damage suffered while operating the boat must be immediately reported to PowerTime for the safety of the next user. Failure to report damage or equipment failure may result in membership termination.
7. **Accidents:** Members must report any and all accidents involving their boat to their local PowerTime base. Based on the severity or extent of the accident, further reporting to the USCG or local law enforcement may also be required.
8. **Respect for the Environment:** PowerTime not only promotes safe boating practices and procedures but also encourages strict respect for the environment. By signing the Member Agreement, Members agree to keep all trash aboard the boat at all times, including waste products. Do not dump anything into the water at any time and do not damage the delicate ecosystem in any way. The highest respect of our beautiful coast, lakes and rivers and other waterways is of the utmost importance to PowerTime staff and the same is expected of its Members.

14.0 The PowerTime Mission

We hope that you understand that all rules and suggestions are made to ensure that you have the best experience with PowerTime as possible. We'd like you to treat the PowerTime boat as your very own. Suggestions and comments are always welcome on ways to improve the processes and operation of PowerTime. We ask that you respect your fellow Members, your boat and boating environment. The PowerTime mission is to make boating aboard new boats more accessible and affordable and to allow its members and guests to enjoy the water safely.